# CATHEDRAL SQUARE CORPORATION CONSOLIDATED FINANCIAL STATEMENTS September 30, 2024

### CONSOLIDATED FINANCIAL STATEMENTS

### September 30, 2024

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### INDEPENDENT AUDITOR'S REPORT

The Board of Directors
Cathedral Square Corporation

### **Qualified Opinion**

We have audited the accompanying consolidated financial statements of Cathedral Square Corporation (a nonprofit organization) and affiliates (the Organization), which comprise the consolidated statement of financial position as of September 30, 2024, and the related consolidated statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, except for the effects of not consolidating all majority-owned subsidiaries, as described in the Basis for Qualified Opinion section of our report, the financial statements referred to above present fairly, in all material respects, the financial position of Cathedral Square Corporation as of September 30, 2024, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Basis for Qualified Opinion

As more fully described in Notes 13 and 17 to the financial statements, the Organization reports its investment in a number of majority owned subsidiaries, on the equity method of accounting. In our opinion, accounting principles generally accepted in the United States of America require that all majority-owned subsidiaries be consolidated with those of Cathedral Square Corporation. If the financial statements were corrected for that departure from U.S. generally accepted accounting principles, the amounts reported for total assets, liabilities, and revenue and expenses would have been materially affected.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Cathedral Square Corporation and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Cathedral Square Corporation's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and Government Auditing Standards will always detect a material misstatement when it exists.

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The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Cathedral Square Corporation's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Cathedral Square Corporation's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

### Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary information shown on pages 25 through 37 is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated January 20, 2025 on our consideration of Cathedral Square Corporation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Cathedral Square Corporation's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Cathedral Square Corporation's internal control over financial reporting and compliance.

Certified Public Accountants

January 20, 2025 South Portland, Maine

Employer Identification No: 20-3690847 Engagement Partner: Jesse Ferreira

### CONSOLIDATED STATEMENT OF FINANCIAL POSITION

### September 30, 2024

### **ASSETS**

| CURRENT ASSETS                                      |                  |
|---|------------------|
| Cash and Cash Equivalents                           | \$<br>6,011,310  |
| Accounts Receivable - Tenant                        | 95,181           |
| Accounts Receivable - Related Parties (Note 9)      | 564,575          |
| Accounts Receivable - Contracts with Customers      | 261,970          |
| Grants Receivable (Note 21)                         | 1,431,394        |
| Prepaid Expenses                                    | 275,749          |
| Investments in Debt and Equity Securities (Note 11) | <br>614,804      |
| Total Current Assets                                | 9,254,983        |
| RESTRICTED DEPOSITS AND FUNDED RESERVES             |                  |
| Restricted Escrow Accounts (Note 6)                 | 1,593,041        |
| Tenant Security Deposits                            | <br>131,575      |
| Total Restricted Deposits and Funded Reserves       | 1,724,616        |
| OTHER ASSETS  |                  |
| Notes Receivable (Notes 2 and 23)                   | 13,571,604       |
| Equity Investments (Note 13)                        | 5,723,929        |
| Development Projects (Note 14)                      | 457,592          |
| Endowment (Note 10)                                 | <br>1,217,467    |
| Total Other Assets                                  | 20,970,592       |
| PROPERTY AND EQUIPMENT (Note 3)                     |                  |
| Land and Improvements                               | 1,065,756        |
| Buildings and Improvements                          | 15,004,428       |
| Furniture, Fixtures and Equipment                   | 541,865          |
| Total   | 16,612,049       |
| Less Accumulated Depreciation                       | (5,051,469)      |
| NET PROPERTY AND EQUIPMENT                          | <br>11,560,580   |
| TOTAL ASSETS  | \$<br>43,510,771 |
|   | <br>             |

See accompanying notes to the financial statements.

# CONSOLIDATED STATEMENT OF FINANCIAL POSITION (Continued)

### September 30, 2024

### LIABILITIES AND NET ASSETS

| CURRENT LIABILITIES                                    |                  |
|--|------------------|
| Accounts Payable                                       | \$<br>228,075    |
| Accrued Interest Payable                               | 16,414           |
| Other Accrued Liabilities                              | 911,041          |
| Prepaid Revenue  | 27,249           |
| Refundable Advances                                    | 9,736            |
| Current Portion of Long-term Debt                      | <br>116,294      |
| Total Current Liabilities                              | <br>1,308,809    |
| DEPOSIT LIABILITIES                                    |                  |
| Tenant Security Deposit and Interest                   | 131,574          |
| Resident Service Deposits                              | 26,066           |
| Total Deposit Liabilities                              | 157,640          |
| LONG-TERM DEBT   |                  |
| Notes Payable, Net of Current Portion (Notes 3 and 16) | 9,600,170        |
| Less Deferred Loan Fees                                | (47,804)         |
| Deferred Interest Payable (Note 4)                     | 3,405,393        |
| Refundable Advances (Notes 22 and 23)                  | 13,463,800       |
| Total Long-term Debt                                   | <br>26,421,559   |
| TOTAL LIABILITIES                                      | <br>27,888,008   |
| NET ASSETS (Note 21)                                   |                  |
| Net Assets Without Donor Restrictions                  | 13,255,296       |
| Net Assets With Donor Restrictions                     | 2,367,467        |
| TOTAL NET ASSETS                                       | 15,622,763       |
| TOTAL LIABILITIES AND NET ASSETS                       | \$<br>43,510,771 |

### CONSOLIDATED STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

### For the Year Ended September 30, 2024

| REVENUES Rental Revenue State and Federal Assistance Donations Management and Related Service Fees (Note 9) Development Fees (Note 9) Client Fees (Resident Services) Grant Income Investment Income (Note 12) Interest Income Other Income | \$ | 2,564,988<br>2,071,464<br>1,194,642<br>4,534,989<br>662,243<br>805,409<br>5,687,517<br>426,344<br>131,409<br>548,494 |
|---|----|--|
| TOTAL REVENUES  | _  | 18,627,499   |
| EXPENSES Program Services Management and General Fundraising  |    | 15,121,827<br>2,008,886<br>48,958  |
| TOTAL EXPENSES  |    | 17,179,671   |
| INCREASE IN NET ASSETS  |    | 1,447,828  |
| NET ASSETS, Beginning of Year   |    | 14,174,935   |
| NET ASSETS, End of Year   | \$ | 15,622,763   |
| CHANGES IN NET ASSETS BY RESTRICTION TYPE   |    |  |
| CHANGES IN NET ASSETS WITHOUT DONOR RESTRICTIONS NET ASSETS WITHOUT DONOR RESTRICTIONS, BEGINNING OF YEAR   | \$ | 13,196,688   |
| Total Support and Revenue   |    | 17,196,782   |
| Net Assets Released from Restriction  |    | 41,497   |
| Total Operating Expenses  |    | (17,179,671)   |
| NET ASSETS WITHOUT DONOR RESTRICTIONS, END OF YEAR  | \$ | 13,255,296   |
| CHANGES IN NET ASSETS WITH DONOR RESTRICTIONS<br>NET ASSETS, WITH DONOR RESTRICTIONS,<br>BEGINNING OF YEAR  | \$ | 978,247  |
| Total Support and Revenue   |    | 1,430,717  |
| Net Assets Released from Restriction  |    | (41,497)   |
| NET ASSETS WITH DONOR RESTRICTIONS, END OF YEAR   | \$ | 2,367,467  |

See accompanying notes to the financial statements.

### CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

### For the Year Ended September 30, 2024

|                                   | Program Services       |    |           | Supportive Services |    |                    |    |                         |     |           |               |
|-----------------------------------|------------------------|----|-----------|---------------------|----|--------------------|----|-------------------------|-----|-----------|---------------|
|                                   | Property<br>Management | De | velopment | <br>SASH            |    | Assisted<br>Living |    | anagement<br>nd General | Fui | ndraising | Total         |
| Payroll Costs and Benefits        | \$ 4,474,373           | \$ | 343,228   | \$<br>2,969,507     | \$ | 2,020,615          | \$ | 1,483,344               | \$  | 48,038    | \$ 11,339,105 |
| Agency Call Out                   | -                      |    | -         | -                   |    | 925,546            |    | -                       |     | -         | 925,546       |
| Utilities                         | 342,208                |    | -         | -                   |    | -                  |    | -                       |     | -         | 342,208       |
| Repairs and Property Maintenance  | 374,347                |    | -         | -                   |    | -                  |    | -                       |     | -         | 374,347       |
| Equipment and Supplies            | 58,776                 |    | -         | 23,965              |    | 43,917             |    | -                       |     | -         | 126,658       |
| Administrative                    | 89,009                 |    | -         | -                   |    | 13,200             |    | 120,480                 |     | -         | 222,689       |
| Employee Acquisition and Training | -                      |    | -         | 29,674              |    | -                  |    | 65,948                  |     | -         | 95,622        |
| Marketing                         | -                      |    | -         | -                   |    | -                  |    | 2,107                   |     | 920       | 3,027         |
| Travel                            | -                      |    | -         | 13,099              |    | 517                |    | 11,511                  |     | -         | 25,127        |
| Professional Fees                 | 35,140                 |    | -         | 125,239             |    | 5,079              |    | 39,986                  |     | -         | 205,444       |
| Rent                              | -                      |    | -         | -                   |    | -                  |    | 36,000                  |     | -         | 36,000        |
| Vehicle                           | -                      |    | -         | -                   |    | -                  |    | 932                     |     | -         | 932           |
| Resident Services                 | 20,874                 |    | -         | -                   |    | 2,495              |    | -                       |     | -         | 23,369        |
| Food Services                     | -                      |    | -         | -                   |    | 141,124            |    | -                       |     | -         | 141,124       |
| Grant Expenditures                | -                      |    | -         | 1,842,141           |    | -                  |    | 21,537                  |     | -         | 1,863,678     |
| Nursing Services                  | -                      |    | -         | 22,412              |    | -                  |    | -                       |     | -         | 22,412        |
| Contributions                     | -                      |    | -         | -                   |    | -                  |    | 2,771                   |     | -         | 2,771         |
| Investment Expenses               | -                      |    | -         | -                   |    | -                  |    | 9,160                   |     | -         | 9,160         |
| Interest                          | 203,606                |    | -         | -                   |    | -                  |    | -                       |     | -         | 203,606       |
| Taxes and Insurance               | 398,696                |    | -         | -                   |    | -                  |    | -                       |     | -         | 398,696       |
| Depreciation                      | 468,251                |    | -         | -                   |    | -                  |    | 495                     |     | -         | 468,746       |
| Miscellaneous                     |                        |    | 34,022    | <br>88,065          |    | 12,702             |    | 214,615                 |     |           | 349,404       |
| Total Expenses                    | \$ 6,465,280           | \$ | 377,250   | \$<br>5,114,102     | \$ | 3,165,195          | \$ | 2,008,886               | \$  | 48,958    | \$ 17,179,671 |

### STATEMENT OF CASH FLOWS

### For the Year Ended September 30, 2024

| CASH FLOWS FROM OPERATING ACTIVITIES Increase in Net Assets     | \$ | 1,447,828         |
|---|----|-------------------|
| Adjustments to Reconcile Increase in Net Assets                 | φ  | 1,447,020         |
| to Net Cash Provided by Operating Activities  Depreciation      |    | 468,746           |
| Amortization of Debt Issuance Costs                             |    | 4,071             |
| Unrealized Gain on Endowment Investments                        |    | (208,711)         |
| Unrealized Gain on Investments in Debt and Equity Securities    |    | (129,626)         |
| Change in Operating Assets and Liabilities                      |    | , ,               |
| Accounts Receivable - Tenant                                    |    | 19,665            |
| Accounts Receivable - Related Parties                           |    | 116,068           |
| Accounts Receivable - Contracts with Customers                  |    | (52,670)          |
| Grants Receivable   |    | (1,190,586)       |
| Development Projects  |    | (173,052)         |
| Prepaid Expenses  |    | (54,904)          |
| Accounts Payable  |    | 16,064            |
| Resident Service Deposits Prepaid Revenue                       |    | (4,927)<br>17,931 |
| Refundable Advances   |    | (9,202)           |
| Accrued Interest Payable  |    | (382)             |
| Accrued Expenses  |    | 15,814            |
| Tenant Security Deposits  |    | 672               |
| NET CASH PROVIDED BY OPERATING ACTIVITIES                       |    | 282,799           |
| CASH FLOWS FROM INVESTING ACTIVITIES                            |    |                   |
| Equity Investments  |    | (206,307)         |
| Realized Gain on Endowment Investments                          |    | (44,767)          |
| Realized Gain on Investments in Debt and Equity Securities      |    | (3,400)           |
| Net Sales of Endowment Investments                              |    | 14,258            |
| Net Purchases of Investments in Debt and Equity Securities      |    | (10,040)          |
| Purchases of Property and Equipment                             |    | (40,572)          |
| NET CASH USED BY INVESTING ACTIVITIES                           |    | (290,828)         |
| CASH FLOWS FROM FINANCING ACTIVITIES                            |    |                   |
| Principal Payments of Long-term Debt                            |    | (111,381)         |
| NET CASH USED BY FINANCING ACTIVITIES                           |    | (111,381)         |
| NET DECREASE IN CASH  |    | (119,410)         |
| CASH, CASH EQUIVALENTS AND RESTRICTED CASH AT BEGINNING OF YEAR |    | 7,855,336         |
| CASH, CASH EQUIVALENTS AND RESTRICTED CASH AT END OF YEAR       | \$ | 7,735,926         |
| SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION:               |    |                   |
| Cash Paid During the Year for: Interest                         | \$ | 203,394           |
|   |    |                   |

See accompanying notes to the financial statements.

#### NOTES TO THE FINANCIAL STATEMENTS

### NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

<u>Organization and Nature of Activities</u> - Cathedral Square Corporation (CSC) is a not-forprofit corporation organized for the purpose of providing housing and support services to the elderly, disabled and persons with other special needs.

<u>Basis of Consolidation</u> - The consolidated financial statements include the accounts of CSC which consists of four programs: Management, Development, Support and Services at Home (SASH), and Assisted Living. Included in Management are several housing projects: Memory Care at Allen Brook, Heineberg Senior Housing, Whitcomb Terrace, Ruggles House and CSC McAuley. The statements also include CSC Partners Inc., a wholly owned subsidiary of CSC.

<u>Management</u> - CSC provides management services on a contractual basis. These services include leasing, accounting, management, maintenance, and assistance with compliance with regulatory agreements. In addition, Management provides services to entities that are independent of CSC. These services consist of management and maintenance of housing projects along with other special assistance designed to improve the quality of life of the residents of the projects.

### **Housing Projects**

<u>Heineberg Senior Housing</u> - An 82-unit housing project for low-income residents.

Whitcomb Terrace - A 19-unit housing project for elderly low-income residents; acquired on October 1, 2021.

Ruggles House - A 15-unit housing project for elderly low-income residents.

<u>CSC McAuley</u> - A 75-unit housing project for elderly low-income residents.

<u>Development</u> - CSC develops and assists in redevelopment of various properties.

<u>SASH</u> - SASH is a caring partnership connecting statewide health and long term care systems to nonprofit affordable housing providers. The program is part of the Blueprint for Health, Vermont's health care reform initiative. The program helps Vermont's most vulnerable citizens, seniors and individuals with special needs, obtain access to care and support services they need to stay healthy while living comfortably and safely at home.

Assisted Living and Memory Care Operations - Assisted living operations consist of the Assisted Living Residence at Cathedral Square Senior Living consisting of 31 units within the 108 unit building located at 3 Cathedral Square, Burlington, Vermont, and Memory Care at Allen Brook, a 14-unit housing project for tenants with dementia. Personal care services are available 24 hours a day and three meals per day are provided.

<u>Method of Accounting</u> - The financial statements of CSC are prepared on the accrual basis of accounting.

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

# NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

<u>Intercompany Transactions</u> - All significant intercompany transactions and balances are eliminated in consolidation.

<u>Income Taxes</u> - No provision for taxes on income is made in CSC's financial statements since, as a not-for-profit corporation, it is exempt from income taxes under Internal Revenue Code 501(c)(3).

In accordance with accounting principles generally accepted in the United States of America, management has evaluated its exposure to material tax positions and determined that there are no such tax positions requiring accounting recognition. Informational returns filed by CSC are subject to examination by the Internal Revenue Service for a period of three years. While no informational returns are currently being examined by the Internal Revenue Service, the three previous tax years remain open. No interest or penalties from federal or state tax authorities were recorded in the accompanying financial statements.

<u>Housing Subsidy Covenants</u> - Several of the consolidated entities have entered into housing subsidy covenants with Vermont Housing and Conservation Board (VHCB), as a condition of loans made by VHCB. Pursuant to these covenants, tenants' incomes must fall within certain affordability guidelines.

<u>Cash</u> - For the purposes of reporting cash flows, cash, cash equivalents and restricted cash includes cash on hand and amounts due from banks.

Revenue Recognition - Revenue from developer fees, state and federal assistance, resident services, property and site management fees, maintenance fees and other contractual services is recognized when control of the promised service is transferred to CSC's customers, in an amount that depicts the consideration CSC expects to be entitled to in exchange for those services. Revenue is not recognized unless collectability under the contract is considered probable, the contract has commercial substance and the contract has been approved. Additionally, the contract must contain payment terms, as well as the rights and commitments of both parties.

CSC provides property management and other related services on a contractual basis for owners of low income rental housing. These services include leasing, accounting, management, maintenance and assistance with compliance with regulatory agreements. CSC is compensated for its services through a monthly management fee earned based on either a specified percentage of the monthly rental income or by budgetary approved fee rates. CSC is also reimbursed for its administrative and payroll costs directly attributable to the properties under management. Property management services represent a series of distinct daily services rendered over time. Consistent with the transfer of control for distinct, daily services to the customer, revenue is recognized at the end of each period for the fees associated with the services performed.

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

# NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Resident service revenue is reported at the estimated net realizable amount that reflects the consideration to which CSC expects to be entitled in exchange for providing resident care. These amounts are due from residents and third-party payors (government programs), and include variable consideration for retroactive revenue adjustments due to settlement of audits, reviews, and investigations. Generally, CSC bills self-pay residents prior to service and third-party payors several days after services are provided. Resident service revenue is recognized as performance obligations are satisfied. It is CSC's expectation that the period between the time the service is provided to a resident and the time the resident or a third-party payor pays for that service will be one year or less. Self-pay residents generally pay in advance or within one month of service.

Under CSC's long-term care contracts, CSC provides services to residents for a stated daily fee. CSC recognizes revenue for long-term care services in accordance with the provisions of Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) Topic 606, Revenue from Contracts with Customers, and related guidance.

Performance obligations are determined based on the nature of the resident services provided by CSC. Resident service revenue for performance obligations satisfied over time is recognized based on actual services rendered. Generally, performance obligations are satisfied over time when the resident services are provided. The Organization measures the performance obligation from admission into the facility, to the point when it is no longer required to provide services to that resident, which is generally at the time of discharge.

Each performance obligation is separately identifiable from other promises in the resident contract. As the performance obligations are met (i.e., room, board, ancillary services), revenue is recognized based upon allocated transaction price. The transaction price is allocated to separate performance obligations based upon the relative standalone selling price.

Because all of its resident service performance obligations relate to contracts with a duration of one year or less, CSC has elected to apply the optional exemption provided in FASB ASC Subtopic 606-10-50-14, and, therefore, is not required to disclose the aggregate amount of the transaction price allocated to performance obligations that are unsatisfied or partially unsatisfied at the end of the reporting period.

<u>Allowance For Credit Losses</u> - The allowance for credit losses represents an estimate of the lifetime expected credit losses inherent in receivables as of the consolidated statement of financial position date. Resident service receivables are derived from services offered to residents of low income housing properties that are owned by CSC.

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

# NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

When receivables share similar risk characteristics such as the project owner, the financial position of the project, the length of project management, and geography, the lifetime expected credit loss allowance is estimated using an aging method. Receivables that do not share risk characteristics are evaluated on an individual basis using the same methodology.

CSC's aging method considers historical loss information, adjusted to reflect consideration of current conditions and reasonable and supportable forecasts, such as observable changes in recent or expected economic trends and conditions, portfolio composition, and other relevant factors. Due to the use of projections and assumptions in estimating the losses, the amount of losses actually incurred by CSC could differ from the amounts estimated.

Residential Rental Leases - CSC's rental revenue consists of rent earned from leasing residential units to tenants for terms of up to twelve months for a fixed base rent, due on the first of the month. The leases may contain the option to renew for successive terms of up to 12 months. CSC assesses whether a contract contains a lease at inception. All residential rental leases have been classified as operating leases. Rental revenue is recognized on the straight-line basis over the lease term. Advance receipts of lease payments are deferred until earned.

<u>Lease Receivables</u> - Management reviews lease receivables periodically for collectability. If management determines that collection of any lease receivable balance is not probable, it is recognized as an adjustment against rental revenue in the period in which the determination is made.

<u>Contributions</u> - CSC recognizes gifts of cash and other assets as revenue without donor restrictions unless they are received with donor restrictions. Gifts with restrictions are reported as revenue with donor restrictions. When a donor restriction expires, that is, when a stipulated time restriction ends or a purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the Statement of Activities as net assets released from restrictions. Donor-restricted conditions whose restrictions are met in the same reporting period are reported as revenue without donor restrictions in the period of receipt.

Unconditional and substantiated promises to give are recorded as revenue at estimated net realizable value. Contributions are recognized when cash, securities or other assets, or an unconditional promise to give is received. Conditional promises to give, that is, those with a measurable performance or other barrier and a right of return, are not recognized until the conditions on which they depend have been substantially met. Certain contracts and grants are conditioned upon certain performance requirements and the allowance of qualifying expenses.

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

# NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Unconditional promises to give with payments due in future periods are discounted to present value and reported as revenue with donor restrictions. CSC uses the allowance method to determine uncollectible pledges. Management's estimate of the allowance is based on historical collection experience, a review of the current status of the receivables, and reasonable and supportable forecasts. It is reasonably possible that management's estimate of the allowance will change.

<u>Fixed Income Securities</u> - Fixed Income Securities consist of mutual funds and are carried at Fair Value.

<u>Development Fee Income</u> - CSC provides development services on a contractual basis for the owners of low income rental housing. These services include assisting in the structuring of building acquisition, assisting in the execution of agreements with contractors, the acquisition of financing, term negotiations, the establishment of administrative and financial controls for the design and construction of the project, progress monitoring, and other tasks essential to the development of a housing project.

The development services provided in the construction or rehabilitation of a housing project are highly interrelated and are considered a single performance obligation. Development fees earned are paid from the project's equity and debt proceeds at various points during the construction of the project. The fees are recognized and the performance obligations are satisfied over the development period beginning when the project is assured of being constructed, as evidenced by the admission of an equity partner, as units are delivered or based on the external construction costs incurred as a percentage of the total external construction costs expected and concluding with the application for final allocation of tax credits.

The aggregate balance of development fee transaction prices allocated to partially completed performance obligations at September 30, 2024 was \$436,757. The remaining balance of the partially completed performance obligations less any portion not paid by the equity partner are expected to be recognized within the next two years, at the date of substantial completion for the individual projects. CSC determines its estimates of transaction price allocation, contractual adjustments and the timing of performance obligation satisfaction based on historical experience and contractual agreements.

<u>Use of Estimates</u> - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

# NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

<u>Debt Issuance Costs</u> - Debt issuance costs incurred in connection with the issuance of long-term debt are capitalized and amortized to interest expense over the term of the debt using the straight-line method, which approximates the effective interest method. The unamortized amount is presented as a reduction of long-term debt on the balance sheet.

Impairment of Long-Lived Assets - In accordance with the provisions of accounting for the impairment or disposal of long-lived assets, management reviews long-lived assets for impairment when circumstances indicate the carrying amount of an asset may not be recoverable based on the undiscounted future cash flows of the asset. If the carrying amount of an asset may not be recoverable, a write-down to fair value is recorded. Fair values are determined based on the discounted cash flows, quoted market values, or external appraisals, as applicable. There were no impairment charges during the year ended September 30, 2024.

<u>Property and Equipment</u> - Property and equipment are carried at cost. Depreciation is computed using the straight-line method over the estimated useful lives of the assets.

Advertising - CSC expenses advertising costs as they are incurred.

<u>Classification of Net Assets</u> - Net assets of CSC are classified based on the presence or absence of donor-imposed restrictions. Net assets are comprised of two groups as follows:

<u>Net Assets Without Donor Restrictions</u> - Amounts that are not subject to usage restrictions based on donor-imposed requirements. This class also includes assets previously restricted where restrictions have expired or have been met.

<u>Net Assets With Donor Restrictions</u> - Net assets subject to usage limitations based on donor-imposed or grantor restrictions. These restrictions may be temporary or may be based on a particular use. Restrictions may be met by the passage of time or by actions of CSC. Certain restrictions may need to be maintained in perpetuity.

Earnings related to restricted net assets will be included in net assets without donor restrictions unless otherwise specifically required to be included in donor-restricted net assets by the donor or by applicable state law. Donor-restricted support both received and expended for purposes either implicit with the gift or explicitly outlined by the donor within the same operating period have been classified as net assets without donor restrictions.

<u>Subsequent Events</u> - Subsequent events have been evaluated through January 20, 2025, the date the financial statements were available to be issued.

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

### NOTE 2 - NOTES RECEIVABLE - MANAGEMENT

The Notes Receivable at September 30, 2024 were:

| Project                    | Maturity         | Interest<br>Rate | Monthly<br>Payment | 2024         |
|----------------------------|------------------|------------------|--------------------|--------------|
| TSH Limited Partnership    | 2041             | 0.000%           | \$ -               | \$ 107,804   |
| *TSH 2 Limited Partnership | October 1, 2053  | 0.000%           | \$ -               | 4,543,800    |
| *Essex Senior Housing      | February 1, 2049 | 0.000%           | \$ -               | 5,392,200    |
| *Farrell Street Senior     |                  |                  |                    |              |
| Housing LP                 | May 1, 2047      | 0.000%           | \$ -               | 3,527,800    |
| Total                      |                  |                  |                    | \$13,571,604 |

<sup>\*</sup>See Note 23 - Restatement.

### NOTE 3 - LONG-TERM DEBT

Long-term debt at September 30, 2024 consists of the following:

| Lender                 | <u>Property</u>          | Interest<br>Rate | <u>Payments</u>  | <u>Maturity</u>       | 2024      |
|------------------------|--------------------------|------------------|------------------|-----------------------|-----------|
| National Housing Trust |                          | rate             | <u>r ayments</u> |                       | 2024      |
| Community              | Heineberg Sr.<br>Housing | 3.0%             | \$715/Mo         | December 31,<br>2025  | \$ 10,507 |
| Vermont Housing and    |                          | 0.070            | Ψ                |                       | ψ .σ,σσ.  |
| Conservation Board     |                          |                  |                  | October 31,           |           |
| (VHCB)                 | Ruggles House            | 0%               | Deferred         | 2031                  | 195,000   |
|                        |                          |                  |                  | October 31,           |           |
|                        | Ruggles House            | 0%               | Deferred         | 2031                  | 98,500    |
|                        | Heineberg Sr.            | -01              |                  | March 10,             |           |
|                        | Housing                  | 0%               | Deferred         | 2035                  | 625,000   |
|                        | 000 M A I II 0           | 00/              | D ( )            | September 25,         | 400 500   |
|                        | CSC McAuley LLC          | 0%               | Deferred         | 2047                  | 492,500   |
|                        | CCC MaAulay II C         | 00/              | Deferred         | September 25,         | 20.000    |
|                        | CSC McAuley LLC          | 0%               | Deferred         | 2047                  | 30,000    |
|                        | CSC McAuley LLC          | 0%               | Deferred         | September 25,<br>2047 | 700,000   |
|                        | •                        |                  |                  |                       | •         |
|                        | Whitcomb Terrace         | 0%               | Deferred         | July 21, 2034         | 400,000   |
|                        | Whitcomb Terrace         | 0%               | Deferred         | July 21, 2034         | 135,000   |
|                        | Whitcomb Terrace         | 0%               | Deferred         | July 21, 2034         | 390,000   |
| Village of Essex       |                          |                  |                  | December 17,          |           |
| Junction               | Whitcomb Terrace         | 0%               | Deferred         | 2034                  | 260,000   |
|                        |                          |                  |                  |                       |           |

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

NOTE 3 - LONG-TERM DEBT (Continued)

Long-term debt at September 30, 2024 consists of the following:

|  |                          | <u>Interest</u> |                 |                       |                      |
|--|--------------------------|-----------------|-----------------|-----------------------|----------------------|
| <u>Lender</u>                            | <u>Property</u>          | <u>Rate</u>     | <u>Payments</u> | <u>Maturity</u>       | 2024                 |
| Whitcomb Woods Housing, LP               | Whitcomb Terrace         | 0%              | Deferred        | August 23,<br>2036    | 96,145               |
| City of Burlington                       |                          |                 |                 | Sale/Change           |                      |
|  | Ruggles House            | 0%              | Deferred        | of Use                | 110,000              |
|  | Ruggles House            | 0%              | Deferred        | July 16, 2050         | 164,950              |
|  | Heineberg Sr.<br>Housing | 0%              | Deferred        | Sale/Change<br>of Use | 150,000              |
|  | CSC McAuley LLC          | 0%              | Deferred        | August 28,<br>2047    | 80,000               |
|  | CSC McAuley LLC          | 0%              | Deferred        | September 25,<br>2047 | 150,000              |
| <u>Champlain Housing</u><br><u>Trust</u> | Ruggles House            | 0%              | Deferred        | December 31,<br>2031  | 250,000              |
|  | CSC McAuley LLC          | 0%              | Deferred        | August 28,<br>2047    | 148,000              |
| Vermont Housing Finance Agency           | Heineberg Sr.            | 0.000/          | \$7,943/        | 4 11 4 0000           | 4 074 070            |
| <u>(VHFA)</u>                            | Housing                  | 3.36%           | Мо              | April 1, 2036         | 1,674,072            |
|  | CSC McAuley LLC          | 5.054%          | \$17,284/<br>Mo | March 1, 2047         | 2,784,470            |
|  | CSC McAuley LLC          | 0%              | Deferred        | March 1, 2047         | 510,320              |
|  | Memory Care at           |                 |                 | December 11,          | ·                    |
|  | Allen Brook              | 0%              | Deferred        | 2047                  | 262,000              |
| Total<br>Less Current Portion            |                          |                 |                 |                       | 9,716,464<br>116,294 |
|  |                          |                 |                 |                       | \$9,600,170          |

The mortgage notes payable are secured by real estate and personal property.

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

### NOTE 3 - LONG-TERM DEBT (Continued)

Current portions of long-term debt due within the next five years are as follows:

| Year Ending September 30 |      | Total<br>Amount |
|--------------------------|------|-----------------|
| 2025                     | \$   | 116,294         |
| 2026                     |      | 114,937         |
| 2027                     |      | 117,917         |
| 2028                     |      | 123,269         |
| 2029                     |      | 128,873         |
| Thereafter               |      | 9,115,174       |
| Total                    | \$ 9 | 9,716,464       |

### NOTE 4 - DEFERRED INTEREST PAYABLE

Various entities or projects have deferred interest payable arrangements at September 30, 2024 as follows:

| Heineberg Senior Housing - Note Payable - VHFA       | \$ 1,147,831 |
|--|--------------|
| Heineberg Senior Housing - Note Payable - VHCB       | 228,136      |
| Ruggles House - Note Payable - City of Burlington    | 117,613      |
| CSC McAuley, LLC - Note Payable - VHCB               | 770,234      |
| CSC McAuley, LLC - Note Payable - City of Burlington | 416,408      |
| Whitcomb Terrace - Note Payable - VHCB               | 725,171      |
| Total  | \$ 3,405,393 |

### **NOTE 5 - RETIREMENT PLAN**

CSC maintains defined contribution retirement plans for its employees under Section 403(b) of the Internal Revenue Code. Contributions are made by CSC and, in addition, employees may make voluntary, tax-deferred contributions from their compensation. CSC also funds a Section 457(b) defined contribution plan for the Chief Executive Officer. During the year ended September 30, 2024, employer contributions to the retirement plans totaled \$298,179.

#### NOTE 6 - RESTRICTED ESCROW ACCOUNTS

CSC's properties have various regulatory agreements with VHFA. These agreements place various restrictions and requirements on the projects, including required deposits to Replacement Reserves and Operating Reserve accounts.

The Projects are required to make monthly deposits into reserves from operations or surplus cash or hold funds in escrow. Written agency approval is often required to make withdrawals from these funds.

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

#### NOTE 7 - SIGNIFICANT CONCENTRATIONS OF CREDIT RISK

Financial instruments that potentially subject CSC to concentrations of credit risk consist primarily of deposits with banks and financial institutions. These balances fluctuate during the year and can exceed the \$250,000 limit of FDIC coverage, however, CSC has not experienced any losses with respect to its bank balances in excess of government provided insurance. At September 30, 2024, CSC had cash on deposit with banks and financial institutions totaling \$3,631,688, of which \$1,511,599 was insured by the FDIC. CSC also had \$4,158,455 in a master treasury management services agreement which was fully insured by the FDIC. The maximum amount of loss due to credit risk at September 30, 2024 was \$2,120,089, all of which was covered by a surety bond.

### NOTE 8 - CURRENT VULNERABILITY DUE TO CERTAIN CONCENTRATIONS

A substantial portion of CSC's assets are concentrated in multifamily real estate within the State of Vermont. CSC is the General Partner in several limited partnerships. The Parent Corporation receives management and maintenance fees from the Partnerships as their primary source of revenue to pay for administrative costs. The Partnerships operate in a heavily regulated environment and are subject to the administrative directives of federal, state and local agencies, including but not limited to the VHFA and the U.S. Department of Housing and Urban Development (HUD). In addition, the SASH and Assisted Living programs and Memory Care at Allen Brook operate, and are primarily funded by the Centers for Medicare and Medicaid Services (CMS). Such administrative directives, rules and regulations are subject to change by an act of Congress or an administrative change mandated by the agencies or other situation. Such changes may occur with little notice or with inadequate funding to pay for the related costs including the additional burden to comply with the changes and the inability to pay fees owed to CSC.

#### NOTE 9 - RELATED PARTY TRANSACTIONS

CSC or CSC Partners, Inc. are either the owner, general partner, co-general partner or management agent in several partnerships and housing projects. CSC has entered into management contracts with these entities. During 2024, fees charged to these entities for management, administrative, maintenance, and resident services totaled \$4,534,989. At September 30, 2024, CSC was owed \$468,016 from these entities.

Development fees received for the development of property at Kelley's Field II, LP and Reid Commons totaled \$662,243 in the year ended September 30, 2024.

Pursuant to the partnership agreements, CSC is entitled to receive partnership administration fees from various partnerships in which CSC is either a General Partner or a Co-General Partner. Fees received in 2024 totaled \$39,755.

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

#### **NOTE 10 - ENDOWMENT**

CSC has established an Endowment Fund with funds assigned by donation from McAuley Square, Inc. and has adopted the investment policy of the donor. The Board of Directors of Cathedral Square Corporation has interpreted current responsibilities associated with the assignment as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment fund, absent explicit donor stipulations to the contrary. As a result of the interpretation, Cathedral Square classifies the endowment as net assets with donor restrictions according to the original value of gifts donated to the permanent endowment. The remaining portion of donor-restricted net assets, as well as any increases, are classified as net assets with donor restrictions until those amounts are appropriated for expenditure by the organization as directed by the investment policy.

The investment policy states that the original corpus of the Endowment, \$500,000, must be preserved. The remainder can be distributed, up to 5% annually, at the sole discretion of the Board of Directors. The expenditures are to be used to provide resident services to McAuley Square tenants. Investment objectives include the preservation of the original corpus, adjusted for inflation, the preservation of capital from erosion by inflation, the minimization of administrative and management costs without undue sacrifice to the quality of investment performance or service, and to embrace socially responsible investing where feasible. The fair value of the Endowment as of September 30, 2024 was \$1,217,467. The full balance has been recorded as net assets with donor restrictions.

Changes in Endowment Net Assets consisted of the following:

| Beginning Balance                     | \$ 978,247  |
|---------------------------------------|-------------|
| Interest and Dividends                | 27,239      |
| Net Appreciation                      | 253,478     |
| Less: Investment Fees                 | (6,598)     |
| Distributions                         | (34,899)    |
| Total Endowment Net Assets            | 1,217,467   |
| Net Assets Without Donor Restrictions |             |
| Net Assets With Donor Restrictions    | \$1,217,467 |

### NOTE 11 - BOARD-DESIGNATED INVESTMENTS

CSC has established an investment account with funds designated by the Board of Directors of CSC. The Board of Directors has approved the transfer of \$500,000 into the board designated investment fund. Investment objectives include the growth of the original corpus, the minimization of administrative and management costs without undue sacrifice to the quality of investment performance or service, and to embrace socially responsible investing where feasible. The fair value of the Investment as of September 30, 2024 was \$614,804.

| Beginning Balance      | \$<br>471,738 |
|------------------------|---------------|
| Interest and Dividends | 13,367        |
| Net Appreciation       | 133,026       |
| Less: Investment Fees  | <br>(3,327)   |
| Total Investments      | \$<br>614,804 |
|                        |               |

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

### **NOTE 12 - INVESTMENTS**

Pursuant to the FASB ASC 820-10-50, CSC is required to make disclosures about the calculations (i.e. "inputs") used to generate fair value measurements, including their classification within a hierarchy that prioritizes the inputs to the fair value measurements. The three levels of the fair value hierarchy are as follows:

- Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities;
- Level 2: Observable quoted prices in active markets for similar assets or liabilities or identical assets or liabilities in inactive markets; and
- Level 3: Inputs that are not based on observable market data.

The fair value of CSC's endowment and board-designated investments were calculated using the following input data as of September 30, 2024:

| Level 1 Inputs: Cash Equity Exchange Traded Securities Exchange Traded Fixed Income Securities Bonds | \$ 46,959<br>431,406<br>252,911<br>266,101 |  |  |  |  |
|--|--|--|--|--|--|
| Common Stock   | 834,894                                    |  |  |  |  |
| Total  | \$1,832,271                                |  |  |  |  |
| Return on Investment consisted of the following:   |  |  |  |  |  |
| Interest and Dividends   | \$ 40,606                                  |  |  |  |  |
| Gain on the Sale of Investments  | 48,167                                     |  |  |  |  |
| Unrealized Gain on Investments   | 338,337                                    |  |  |  |  |
| Total Return on Investment   | \$ 427,110                                 |  |  |  |  |

### **NOTE 13 - EQUITY INVESTMENTS**

CSC or CSC Partners, Inc. are the co-general partners in several limited partnerships. Equity investments to these entities at September 30, 2024 was \$5,723,929. Equity investments are accounted for under the equity method.

### **NOTE 14 - DEVELOPMENT PROJECTS**

As of September 30, 2024, CSC had incurred costs in the amount of \$457,592 related to the development or redevelopment of various properties. These costs are expected to be reimbursed by the associated entities once the project closes on development financing.

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

#### NOTE 15 - SELF INSURANCE

CSC maintains a self-insurance program for unemployment costs of former employees who terminate their employment with CSC. CSC is liable for direct reimbursement of claims made by former employees with the State of Vermont. CSC participates in a trust to maintain deposits and process claims. The trust has established a stop-loss reserve fund to pay claims in excess of \$25,000 or 10% of CSC's taxable wages, whichever is greater, up to twice the threshold for accessing the fund. Stop-loss reserve fund payments are at the sole discretion of the Trustees. Self-insurance costs are accrued based on claims reported as of the balance sheet date as well as an estimated liability for claims incurred but not reported. As of September 30, 2024, the total accrued liability for self-insurance costs was \$6.300.

#### NOTE 16 - HOME PROGRAM

Pursuant to loan agreements with the City of Burlington, CSC McAuley, LLC must designate nineteen (19) dwelling units as HOME units to comply with affordability and other specified requirements for a period of twenty (20) years. Failure to comply with these requirements may result in repayment of funds.

#### NOTE 17 - ENTITIES OMITTED FROM THE CONSOLIDATED FINANCIAL STATEMENTS

The consolidated financial statements do not include the Limited Partnerships controlled by either Cathedral Square Corporation (CSC) or CSC Partners Inc., a wholly owned subsidiary of CSC. CSC does not believe it is practical or meaningful to include the statements of financial position and the results of operations of the following Partnerships in the consolidated statements:

CSSL Limited Partnership
Essex Senior Housing LP
GWC II Limited Partnership
Richmond Terrace LP
SH Limited Partnership
Allard Square Limited Partnership
Juniper North Bond LP

Bayview Crossing Limited Partnership

TSH Two Limited Partnership
Rail City Housing LP
TSH Limited Partnership
Elm Place Limited Partnership
Farrell Street Senior Housing LP
Whitcomb Woods Limited Partnership
Juniper South Allocated LP
WHH Limited Partnership

CSC also does not believe it is practical or meaningful to include the statements of financial position and results of operations of the following entities, related through common board control, in the consolidated statements:

Jeri Hill Housing Corporation

Monroe Place Corporation

South Burlington Community Housing Corporation

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

# NOTE 17 - ENTITIES OMITTED FROM THE CONSOLIDATED FINANCIAL STATEMENTS (Continued)

Separate financial statements for all of the above entities have been prepared and forwarded to the appropriate funding agencies.

The exclusion of the above entities represents a departure from Generally Accepted Accounting Principles that would require these entities to be included in consolidated financial statements.

If the financial statements had been consolidated with these entities, the total assets, liabilities, and net assets prior to related party eliminations would have increased by \$101,424,761, \$56,183,761 and \$45,241,000, respectively, and revenue and expenses would have increased by \$10,857,893 and \$10,779,872, respectively, at September 30, 2024.

### NOTE 18 - LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

CSC's working capital and cash flows are derived from monthly revenues consisting of rent, housing assistance payments, state and federal assistance, management fees, and investment activities from endowment funds. In addition, CSC receives development fees, grants, and donations.

CSC manages its liquidity by developing and adopting annual operating budgets that provide sufficient funds for general expenditures in meeting its liabilities and other obligations as they become due.

The following reflects CSC's financial assets as of the statement of financial position date, reduced by amounts not available for general use because of contractual and donor restrictions within one year of the statement of financial position date. Amounts not available include balances retained in endowment funds and long-term investing in capital reserves that could be drawn upon if approved by VHFA.

| Cash and Cash Equivalents                         | \$ 7,604,351 |
|---|--------------|
| Grants Receivable                                 | 1,431,394    |
| Accounts Receivable - Tenant                      | 95,181       |
| Accounts Receivable - Related Parties             | 564,575      |
| Accounts Receivable - Contracts with Customers    | 261,970      |
| Board-Designated Investments                      | 614,804      |
| Endowment Fund                                    | 1,217,467    |
| Total Financial Assets                            | 11,789,742   |
| Less Donor and Contractually Restricted Balances: |              |
| Restricted Escrow Accounts                        | (1,593,041)  |
| Restricted Grant Funds                            | (1,150,000)  |
| Endowment Fund - Donor Restricted                 | (1,217,467)  |
| Board-Designated Investments                      | (614,804)    |
| Financial Assets Available to Meet Cash Needs for |              |
| General Expenditures Within One Year              | \$ 7,214,430 |

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

### NOTE 19 - CASH, CASH EQUIVALENTS AND RESTRICTED CASH

The following provides a reconciliation of cash, cash equivalents and restricted cash reported within the Statement of Financial Position that sum to the total of the same such amounts shown in the Statement of Cash Flows.

| Cash and Cash Equivalents        | \$ 6,011,310 |
|----------------------------------|--------------|
| Restricted Escrow Accounts       | 1,593,041    |
| Tenant Security Deposits         | 131,575      |
| Total Cash, Cash Equivalents and |              |
| Restricted Cash Accounts         | \$ 7,735,926 |

# NOTE 20 - METHODS USED FOR ALLOCATION OF EXPENSES AMONG PROGRAM AND SUPPORTING SERVICES

The costs of providing various program and supporting activities have been included on a functional and natural basis. These expenses require allocation on a reasonable basis that is consistently applied, which is on the basis of time and effort studies.

### **NOTE 21 - NET ASSETS**

### Net Assets without Donor Restrictions

In accordance with FASB Codification *ASC 958-205 Not-for-Profit Entities Presentation of Financial Statements*, many of CSC's net assets are classified for accounting purposes as without donor restrictions.

Net assets without donor restrictions are comprised of the following at September 30, 2024:

| Board Designated Investment Fund | \$ 614,804   |
|----------------------------------|--------------|
| Undesignated                     | 12,640,492   |
|                                  | \$13,255,296 |

### Net Assets with Donor Restrictions

Net assets with donor restrictions are comprised of the following at September 30, 2024 are as follows:

| Endowment  | \$ 1,217,467 |
|------------|--------------|
| Donations* | 1,150,000    |
| Total      | \$ 2,367,467 |

<sup>\*</sup>During 2024, donations were comprised of the following:

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

### NOTE 21 - NET ASSETS (Continued)

Memory Care at Allen Brook received a \$1,000,000 donation pledge from the Holly and Bob Miller Charitable Fund, a Donor Advised Fund of the Vermont Community Foundation, with the requirement that the funds be used for Memory Care at Allen Brook. At September 30, 2024, the donation was recorded in Grants Receivable and the funds were subsequently received in October 2024.

CSC received a \$150,000 donation from The Harry and Jeanette Weinberg Foundation Incorporated to support the construction of Reid Commons, a 33-unit affordable housing project. The funds had not been expended as of September 30, 2024.

#### NOTE 22 - REFUNDABLE ADVANCES

In conjunction with the construction of the projects, pursuant to Section 811 of the National Housing Act, HUD issued refundable advances as follows:

| <u>Projects</u>                  | Interest<br>Rate | <u>Payments</u> | <u>Maturity</u>  | 2024         |
|----------------------------------|------------------|-----------------|------------------|--------------|
| Essex Senior Housing LP          | 0%*              | Deferred        | February 1, 2049 | \$ 5,392,200 |
| Farrell Street Senior Housing LP | 0%               | Deferred        | May 1, 2047      | 3,527,800    |
| TSH Two Limited Partnership      | 0%               | Deferred        | October 1, 2053  | 4,543,800    |
| Total                            |                  |                 |                  | \$13,463,800 |

<sup>\*</sup>In the event of default, the loan bears interest at 5.25%.

The refundable advances are secured by a mortgage on the respective properties. No repayment is required so long as the use restrictions are maintained.

The Regulatory Agreement imposes restrictions on cash disbursements and distributions and prohibits the transfer or encumbrance of title to the rental properties without HUD approval. In addition, a Use Agreement restricts use of the projects to rental housing for eligible households as approved by HUD for a 40-year period.

See Note 23 - Restatement.

### **NOTE 23 - RESTATEMENT**

Following the year ended September 30, 2023, management discovered that notes receivable and refundable advances associated with non-consolidated entities' HUD 202 capital advances (loans) had not been correctly reported.

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

### NOTE 23 - RESTATEMENT (Continued)

To correct the issue, management made the following adjustments:

|                                 | As Previously<br>Reported (2023) | Corrected Amount 2024 |  |  |  |
|---------------------------------|----------------------------------|-----------------------|--|--|--|
| Notes Receivable                | \$ 107,804                       | \$ 13,571,604         |  |  |  |
| Refundable Advances (Long-Term) | \$ -                             | \$ 13,463,800         |  |  |  |

See Notes 2 and 22.

### NOTE 24 - ADOPTION OF ACCOUNTING PRONOUNCEMENTS

In June 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) No. 2016-13, Financial Instruments - Credit Losses (Topic 326). The FASB has also issued subsequent ASUs to amend and clarify certain matters. ASU 2016-13 revises the accounting requirements related to the measurement of credit losses and requires organizations to measure all expected credit losses for financial assets based on historical experience, current conditions, and reasonable and supportable forecasts about collectability. Assets must be presented in the financial statements at the net amount expected to be collected.

On October 1, 2023, CSC adopted the new accounting standard and all of the related amendments using the modified retrospective method. The cumulative effect of initially applying the new credit loss standard did not have a material effect on CSC's financial statements.



#### CONSOLIDATING SCHEDULE OF FINANCIAL POSITION

September 30, 2024

#### **ASSETS**

|  | Management  | Assisted<br>Living<br>Operations               | SASH  | Memory Care<br>at<br>Allen Brook                     | Ruggles<br>House                         | Heineberg<br>Housing                         | Whitcomb<br>Terrace                           | CSC McAuley<br>LLC                           | Eliminations                       | Total   |
|--|---|--|---|--|--|--|---|--|------------------------------------|---|
| CURRENT ASSETS  Cash and Cash Equivalents Accounts Receivable - Tenant Accounts Receivable - Related Parties Accounts Receivable - Contracts with Customers Grants Receivable Prepaid Expenses Investments in Debt and Equity Securities | \$ 4,734,678<br>590<br>1,519,683<br>-<br>75,849<br>221,889<br>614,804 | \$ 179,914<br>-<br>96,559<br>170,104<br>-<br>- | \$ 813,515<br>14,856<br>-<br>-<br>355,545<br>10,042 | \$ 109,436<br>145<br>-<br>91,866<br>1,000,000<br>645 | \$ 7,223<br>14,661<br>-<br>-<br>-<br>572 | \$ 17,649<br>43,358<br>-<br>-<br>-<br>18,007 | \$ 97,242<br>733<br>-<br>-<br>-<br>-<br>6,598 | \$ 51,653<br>20,838<br>-<br>-<br>-<br>17,996 | \$ -<br>(1,051,667)<br>-<br>-<br>- | \$ 6,011,310<br>95,181<br>564,575<br>261,970<br>1,431,394<br>275,749<br>614,804 |
| Total Current Assets   | 7,167,493   | 446,577  | 1,193,958   | 1,202,092  | 22,456                                   | 79,014                                       | 104,573                                       | 90,487                                       | (1,051,667)                        | 9,254,983   |
| RESTRICTED DEPOSITS AND FUNDED RESERVES Restricted Escrow Accounts Tenant Security Deposits  | 117,082   |  | <u>-</u>  | 92,800<br>5,393                                      | 54,092<br>8,558                          | 553,568<br>60,434                            | 361,155<br>9,779                              | 414,344<br>47,411                            | <u>-</u>                           | 1,593,041<br>131,575  |
| Total Restricted Deposits and Funded Reserves  | 117,082   |  |   | 98,193   | 62,650                                   | 614,002                                      | 370,934                                       | 461,755                                      |                                    | 1,724,616   |
| OTHER ASSETS Notes Receivable Equity Investments Development Projects Endowment  | 13,681,781<br>5,723,929<br>457,592<br>1,217,467                       | -<br>-<br>-<br>-                               | -<br>-<br>-<br>-                                    | -<br>-<br>-<br>-                                     | -<br>-<br>-<br>-                         | -<br>-<br>-<br>-                             | -<br>-<br>-<br>-                              | -<br>-<br>-<br>-                             | (110,177)<br>-<br>-                | 13,571,604<br>5,723,929<br>457,592<br>1,217,467                                 |
| Total Other Assets   | 21,080,769  |  |   |  |  |  |   |  | (110,177)                          | 20,970,592  |
| PROPERTY AND EQUIPMENT Land and Improvements Building and Improvements Furniture, Fixtures and Equipment   | -<br>-<br>241,259   | -<br>-<br>-                                    | -<br>-<br>-   | 299,488<br>1,386,275<br>81,906                       | -<br>1,242,298<br>                       | 109,348<br>5,324,364<br>141,872              | 70,946<br>1,493,982<br>24,292                 | 585,974<br>5,557,509<br>32,266               | -<br>-<br>-                        | 1,065,756<br>15,004,428<br>541,865  |
| Total Less Accumulated Depreciation  | 241,259<br>(240,976)  | <u>-</u>                                       | -<br>-  | 1,767,669<br>(332,252)                               | 1,262,568<br>(283,953)                   | 5,575,584<br>(2,959,153)                     | 1,589,220<br>(120,667)                        | 6,175,749<br>(1,114,468)                     | <u> </u>                           | 16,612,049<br>(5,051,469)   |
| NET PROPERTY AND EQUIPMENT   | 283   |  |   | 1,435,417  | 978,615                                  | 2,616,431                                    | 1,468,553                                     | 5,061,281                                    |                                    | 11,560,580  |
| TOTAL ASSETS   | \$ 28,365,627   | \$ 446,577                                     | \$ 1,193,958  | \$ 2,735,702   | \$ 1,063,721                             | \$ 3,309,447                                 | \$ 1,944,060                                  | \$ 5,613,523                                 | \$ (1,161,844)                     | \$ 43,510,771   |

### CONSOLIDATING SCHEDULE OF FINANCIAL POSITION (Continued)

September 30, 2024

#### LIABILITIES AND NET ASSETS

|   | Management                     | Assisted<br>Living<br>Operations             | SASH   | Memory Care<br>at<br>Allen Brook | Ruggles<br>House                                    | Heineberg<br>Housing                                | Whitcomb<br>Terrace                 | CSC<br>McAuley, LLC  | Eliminations  | Total  |
|---|--------------------------------|--|--|----------------------------------|---|---|-------------------------------------|--|---|--|
| CURRENT LIABILITIES Accounts Payable Accrued Interest Payable Other Accrued Liabilities Due to Intercompany Prepaid Revenue Refundable Advances Current Portion of Long-term Debt | \$ 72,646<br>                  | \$ 5,325<br>- 20,860<br>257,662<br>4,044<br> | \$ 84,715<br>-<br>271,777<br>67,230<br>-<br>9,736<br>- | \$ 21,465<br>                    | \$ 14,088<br>-<br>1,271<br>-<br>2,106<br>-<br>3,059 | \$ 27,412<br>4,687<br>9,474<br>-<br>2,237<br>48,046 | \$ 9,962<br>                        | \$ 19,287<br>11,727<br>2,763<br>47,797<br>2,640<br>-<br>68,248 | \$ (26,825)<br>-<br>-<br>(1,024,842)<br>-<br>-<br>(3,059) | \$ 228,075<br>16,414<br>911,041<br>-<br>27,249<br>9,736<br>116,294 |
| Total Current Liabilities  DEPOSIT LIABILITIES  Tenant Security Deposit and Interest  Resident Service Deposits   | 665,886<br>-<br>8,251          | 287,891<br>-<br>17,793                       | 433,458  | 697,858<br>5,393                 | 20,524<br>8,558                                     | 91,856<br>60,434<br>-                               | 9,779<br>-                          | 152,462<br>47,410<br>22  | (1,054,726)<br><br>                                       | 1,308,809<br>131,574<br>26,066                                     |
| Total Deposit Liabilities   | 8,251                          | 17,793                                       |  | 5,393                            | 8,558   | 60,434  | 9,779                               | 47,432   |   | 157,640  |
| LONG-TERM DEBT Notes Payable Less Deferred Loan Fees Other Note Payable Deferred Interest Payable Refundable Advances   | -<br>-<br>-<br>-<br>13,463,800 | -<br>-<br>-<br>-<br>-                        | -<br>-<br>-<br>-                                       | 262,000<br>-<br>-<br>-<br>-      | 815,391<br>-<br>130,177<br>117,613                  | 2,411,533<br>(26,116)<br>-<br>1,375,967             | 1,281,145<br>-<br>-<br>-<br>725,171 | 4,827,042<br>(21,688)<br>-<br>1,186,642                        | 3,059<br>-<br>(130,177)<br>-<br>                          | 9,600,170<br>(47,804)<br>-<br>3,405,393<br>13,463,800              |
| Total Long-term Debt  | 13,463,800                     |  |  | 262,000                          | 1,063,181   | 3,761,384   | 2,006,316                           | 5,991,996  | (127,118)   | 26,421,559   |
| Total Liabilities   | 14,137,937                     | 305,684                                      | 433,458  | 965,251                          | 1,092,263   | 3,913,674   | 2,029,695                           | 6,191,890  | (1,181,844)   | 27,888,008   |
| NET ASSETS  |                                |  |  |                                  |   |   |                                     |  |   |  |
| Net Assets Without Donor Restrictions<br>Net Assets With Donor Restrictions   | 12,860,223<br>1,367,467        | 140,893                                      | 760,500<br>  | 770,451<br>1,000,000             | (28,542)  | (604,227)   | (85,635)                            | (578,367)  | 20,000  | 13,255,296<br>2,367,467  |
| TOTAL NET ASSETS  | 14,227,690                     | 140,893                                      | 760,500  | 1,770,451                        | (28,542)  | (604,227)   | (85,635)                            | (578,367)  | 20,000  | 15,622,763   |
| TOTAL LIABILITIES AND NET ASSETS  | \$ 28,365,627                  | \$ 446,577                                   | \$ 1,193,958   | \$ 2,735,702                     | \$ 1,063,721  | \$ 3,309,447  | \$ 1,944,060                        | \$ 5,613,523   | \$ (1,161,844)  | \$ 43,510,771  |

### CONSOLIDATING SCHEDULE OF ACTIVITIES

#### For the Year Ended September 30, 2024

|   | Management  | Assisted<br>Living<br>Operations                                    | SASH   | Memory Care<br>at<br>Allen Brook  |    | iggles<br>ouse   | Heineberg<br>Housing  | J  |  | McA | CSC<br>Auley, LLC  | Eli | iminations_   | Total   |
|---|---|---|--|---|----|--|---|----|--|-----|--|-----|---|---|
| REVENUES Rental Revenue State and Federal Assistance Donations Management and Related Service Fees Development Fees Client Fees Grant Income Investment Income Interest Income Other Income | \$ -<br>132,797<br>5,767,591<br>662,243<br>-<br>787,660<br>426,344<br>110,359<br>49,125 | \$ -<br>1,094,646<br>-<br>-<br>-<br>606,576<br>4,992<br>-<br>-<br>- | \$ -<br>-<br>5,450<br>-<br>-<br>-<br>4,694,056<br>-<br>-<br>-<br>436,242 | \$ 103,170<br>976,818<br>1,056,395<br>-<br>-<br>198,833<br>200,809<br>-<br>2,878<br>3,649 | \$ | 172,610<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>1,799<br>5,922 | \$ 1,029,881<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>17,471<br>14,388 | \$ | 239,123<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>2,773<br>3,272 | \$  | 1,020,204<br>-<br>-<br>-<br>-<br>-<br>-<br>-<br>83<br>70,794 | \$  | -<br>(1,232,602)<br>-<br>-<br>-<br>-<br>(3,954)<br>(34,898) | \$ 2,564,988<br>2,071,464<br>1,194,642<br>4,534,989<br>662,243<br>805,409<br>5,687,517<br>426,344<br>131,409<br>548,494 |
| TOTAL SUPPORT AND REVENUE   | 7,936,119   | 1,706,214   | 5,135,748  | 2,542,552   |    | 180,331  | 1,061,740   |    | 245,168  |     | 1,091,081  |     | (1,271,454)   | 18,627,499  |
| EXPENSES Program Services Management and General Fundraising  | 4,851,623<br>2,043,784<br>48,958  | 1,561,113<br>-<br>-   | 5,114,102<br>-<br>-  | 1,885,606<br>163,112<br>  | :  | 216,920<br>23,701  | 1,026,127<br>82,941<br>-  |    | 267,990<br>23,643  |     | 1,062,561<br>78,944<br>-                                     |     | (864,215)<br>(407,239)                                      | 15,121,827<br>2,008,886<br>48,958   |
| TOTAL OPERATING EXPENSES  | 6,944,365   | 1,561,113   | 5,114,102  | 2,048,718   |    | 240,621  | 1,109,068   |    | 291,633  |     | 1,141,505  |     | (1,271,454)   | 17,179,671  |
| INCREASE (DECREASE) IN NET ASSETS   | 991,754   | 145,101   | 21,646   | 493,834   |    | (60,290)   | (47,328)  |    | (46,465)   |     | (50,424)   |     | -   | 1,447,828   |
| TOTAL NET ASSETS, Beginning of Year   | 13,235,936  | (4,208)   | 738,854  | 1,276,617   |    | 31,748   | (556,899)   |    | (39,170)   |     | (527,943)  |     | 20,000  | 14,174,935  |
| TOTAL NET ASSETS, End of Year   | \$ 14,227,690   | \$ 140,893  | \$ 760,500   | \$ 1,770,451  | \$ | (28,542)   | \$ (604,227)  | \$ | (85,635)   | \$  | (578,367)  | \$  | 20,000  | \$ 15,622,763   |
| CHANGES TO NET ASSETS WITHOUT DONOR RESTRICTIONS:   |   |   |  |   |    |  |   |    |  |     |  |     |   |   |
| BEGINNING OF THE YEAR   | \$ 12,257,689   | \$ (4,208)  | \$ 738,854   | \$ 1,276,617  | \$ | 31,748   | \$ (556,899)  | \$ | (39,170)   | \$  | (527,943)  | \$  | 20,000  | \$ 13,196,688   |
| Total Support and Revenue<br>Net Assets Released from Restriction<br>Total Operating Expenses   | 7,505,402<br>41,497<br>(6,944,365)  | 1,706,214<br>-<br>(1,561,113)                                       | 5,135,748<br>-<br>(5,114,102)  | 1,542,552<br>-<br>(2,048,718)   |    | 180,331<br>-<br>240,621)                                     | 1,061,740<br>-<br>(1,109,068)                                       |    | 245,168<br>-<br>(291,633)                                    |     | 1,091,081<br>-<br>1,141,505)                                 |     | (1,271,454)<br>-<br>1,271,454                               | 17,196,782<br>41,497<br>(17,179,671)  |
| NET ASSETS WITHOUT DONOR<br>RESTRICTIONS , END OF YEAR  | \$ 12,860,223   | \$ 140,893  | \$ 760,500   | \$ 770,451  | \$ | (28,542)   | \$ (604,227)  | \$ | (85,635)   | \$  | (578,367)  | \$  | 20,000  | \$ 13,255,296   |
| CHANGES TO NET ASSETS WITH DONOR RESTRICTIONS:  |   |   |  |   |    |  |   |    |  |     |  |     |   |   |
| BEGINNING OF THE YEAR   | \$ 978,247  | \$ -  | \$ -   | \$ -  | \$ | -  | \$ -  | \$ | -  | \$  | -  | \$  | -   | \$ 978,247  |
| Total Support and Revenue<br>Net Assets Released from Restriction   | 430,717<br>(41,497)   | <u>-</u>  | <u>-</u>   | 1,000,000   |    | -<br>-   | <del>-</del>  |    | -<br>-   |     | -<br>-   |     | -<br>-  | 1,430,717<br>(41,497)   |
| NET ASSETS WITH DONOR RESTRICTIONS, END OF YEAR   | \$ 1,367,467  | \$ -  | \$ -   | \$ 1,000,000  | \$ |  | \$ -  | \$ | <u> </u>   | \$  |  | \$  |   | \$ 2,367,467  |

### SUPPLEMENTARY INFORMATION

### SCHEDULE OF REVENUES AND EXPENSES

For the Year Ended September 30, 2024

### **MANAGEMENT**

| REVENUES                            |    |           |
|-------------------------------------|----|-----------|
| Management and Related Service Fees | \$ | 5,767,591 |
| Development Fees                    |    | 662,243   |
| Grant Income                        |    | 787,660   |
| Donations                           |    | 132,797   |
| Realized Gain on Investments        |    | 48,167    |
| Unrealized Gain on Investments      |    | 337,571   |
| Income from Investments             |    | 40,606    |
| Interest Income                     |    | 110,359   |
| Other Income                        |    | 49,125    |
| Total Revenues                      |    | 7,936,119 |
| EXPENSES                            |    |           |
| Administrative                      |    |           |
| Salaries                            |    | 1,031,157 |
| Payroll Taxes                       |    | 73,947    |
| Pension                             |    | 44,595    |
| Life/Disability                     |    | 16,699    |
| Insurance                           |    | 345,739   |
| Workers Compensation                |    | 13,205    |
| Total Administrative Expenses       | _  | 1,525,342 |
| Housing Operations                  |    |           |
| Salaries                            |    | 1,996,973 |
| Payroll Taxes                       |    | 146,495   |
| Pension                             |    | 65,016    |
| Life/Disability                     |    | 22,781    |
| Insurance                           |    | 487,165   |
| Workers Compensation                |    | 40,209    |
| Total Housing Operations Expenses   |    | 2,758,639 |
| Housing Services                    |    |           |
| Salaries                            |    | 1,231,676 |
| Payroll Taxes                       |    | 89,215    |
| Pension                             |    | 44,519    |
| Life/Disability                     |    | 13,891    |
| Insurance                           |    | 318,264   |
| Workers Compensation                |    | 18,169    |
| Total Housing Services Expenses     |    | 1,715,734 |

### SUPPLEMENTARY INFORMATION

# SCHEDULE OF REVENUES AND EXPENSES (Continued)

For the Year Ended September 30, 2024

### **MANAGEMENT**

| Total Development Expenses         377,250           Grants         21,537           Other Grant Expenses         90,599           Total Grant Expenses         112,136           Unallocated Expenses         932           Vehicle         932           Dues and Subscriptions         8,552           Telephone         26,983           Office Expense         14,872           Education         65,948           Rent         36,000           Audit         31,589           Legal         6,397           Computer         56,250           Consulting         2,000           Depreciation         495           Postage         13,303           Printing         520           Employee Appreciation         6,040           Travel         11,511           Marketing         3,027           Contributions         2,771           Investment Expenses         44,058           Other         124,016           Total Unallocated Expenses         455,264           Total Operating Expenses         6,944,365           INCREASE IN NET ASSETS         \$ 991,754 | Development Salaries Miscellaneous Payroll Taxes Pension Life/Disability Insurance Workers Compensation   | 252,847<br>34,022<br>17,638<br>9,348<br>3,002<br>56,940<br>3,453   |
|---|---|--|
| EV Grant Expenses       21,537         Other Grant Expenses       90,599         Total Grant Expenses       112,136         Unallocated Expenses       932         Dues and Subscriptions       8,552         Telephone       26,983         Office Expense       14,872         Education       65,948         Rent       36,000         Audit       31,589         Legal       6,397         Computer       56,250         Consulting       2,000         Depreciation       495         Postage       13,303         Printing       520         Employee Appreciation       6,040         Travel       11,511         Marketing       3,027         Contributions       2,771         Investment Expenses       44,058         Other       124,016         Total Unallocated Expenses       455,264         Total Operating Expenses       6,944,365   | Total Development Expenses  | 377,250  |
| Unallocated Expenses       932         Dues and Subscriptions       8,552         Telephone       26,983         Office Expense       14,872         Education       65,948         Rent       36,000         Audit       31,589         Legal       6,397         Computer       56,250         Consulting       2,000         Depreciation       495         Postage       13,303         Printing       520         Employee Appreciation       6,040         Travel       11,511         Marketing       3,027         Contributions       2,771         Investment Expenses       44,058         Other       124,016         Total Unallocated Expenses       455,264         Total Operating Expenses       6,944,365   | EV Grant Expenses Other Grant Expenses  | 90,599   |
| Vehicle       932         Dues and Subscriptions       8,552         Telephone       26,983         Office Expense       14,872         Education       65,948         Rent       36,000         Audit       31,589         Legal       6,397         Computer       56,250         Consulting       2,000         Depreciation       495         Postage       13,303         Printing       520         Employee Appreciation       6,040         Travel       11,511         Marketing       3,027         Contributions       2,771         Investment Expenses       44,058         Other       124,016         Total Unallocated Expenses       455,264         Total Operating Expenses       6,944,365  | Total Grant Expenses  | 112,136  |
| Total Operating Expenses 6,944,365  | Vehicle Dues and Subscriptions Telephone Office Expense Education Rent Audit Legal Computer Consulting Depreciation Postage Printing Employee Appreciation Travel Marketing Contributions Investment Expenses | 8,552<br>26,983<br>14,872<br>65,948<br>36,000<br>31,589<br>6,397<br>56,250<br>2,000<br>495<br>13,303<br>520<br>6,040<br>11,511<br>3,027<br>2,771<br>44,058 |
|   | Total Unallocated Expenses  | 455,264  |
| INCREASE IN NET ASSETS \$ 991,754   |   |  |
|   | INCREASE IN NET ASSETS  | \$ 991,754   |

### SUPPLEMENTARY INFORMATION

### SCHEDULE OF REVENUES AND EXPENSES

For the Year Ended September 30, 2024

### ASSISTED LIVING OPERATIONS

|  | Personal Care                    | Kitchen              | Total                            |
|--|----------------------------------|----------------------|----------------------------------|
| REVENUES State and Federal Assistance Client Fees Grant Income | \$ 1,094,646<br>361,574<br>4,992 | \$ -<br>245,002<br>- | \$ 1,094,646<br>606,576<br>4,992 |
| Total Revenues   | 1,461,212                        | 245,002              | 1,706,214                        |
| EXPENSES   |                                  |                      |                                  |
| Salaries   | 878,249                          | 130,589              | 1,008,838                        |
| Agency Call Out  | 137,575                          | -                    | 137,575                          |
| Payroll Taxes  | 67,461                           | 9,816                | 77,277                           |
| Health Insurance   | 111,371                          | 9,481                | 120,852                          |
| Life/Disability  | 7,453                            | 1,168                | 8,621                            |
| Workers Compensation   | 24,010                           | 2,512                | 26,522                           |
| Pension  | 32,105                           | 4,017                | 36,122                           |
| Supplies   | 12,863                           | 17,617               | 30,480                           |
| Food   | -                                | 101,774              | 101,774                          |
| Travel   | 373                              | 144                  | 517                              |
| Other  | 2,156                            | 10,379               | 12,535                           |
| Total Operating Expenses                                       | 1,273,616                        | 287,497              | 1,561,113                        |
| INCREASE (DECREASE) IN NET ASSETS                              | \$ 187,596                       | \$ (42,495)          | \$ 145,101                       |

### SUPPLEMENTARY INFORMATION

### SCHEDULE OF REVENUES AND EXPENSES

For the Year Ended September 30, 2024

### <u>SASH</u>

| REVENUES Grant Income Donations Other Income   | \$<br>4,694,056<br>5,450<br>436,242   |
|--|---|
| Total Revenues   | 5,135,748   |
| EXPENSES  Salaries  Payroll Taxes  Health Insurance  Life/Disability  Workers Compensation  Pension  Recruitment  Education  Supplies  Legal  Travel  Consulting  Information Technology  Nursing  Functional Team  Grant Expenditures | 2,181,827<br>156,090<br>492,589<br>23,198<br>31,217<br>84,586<br>7,599<br>22,075<br>1,784<br>1,575<br>13,099<br>123,664<br>22,181<br>22,412<br>5,963<br>1,836,178 |
| Other  | <br>88,065  |
| Total Operating Expenses   | <br>5,114,102   |
| INCREASE IN NET ASSETS   | \$<br>21,646  |

### SUPPLEMENTARY INFORMATION

### SCHEDULE OF REVENUES AND EXPENSES

For the Year Ended September 30, 2024

### MEMORY CARE AT ALLEN BROOK

| REVENUES                     |    |           |
|------------------------------|----|-----------|
| Tenant Rental Income         | \$ | 66,371    |
| Rental Assistance            | ·  | 36,799    |
| State and Federal Assistance |    | 976,818   |
| Client Fees - Personal care  |    | 110,509   |
| Client Fees - Kitchen        |    | 88,324    |
| Donations                    |    | 1,056,395 |
| Grant Income                 |    | 200,809   |
| Interest Income              |    | 2,878     |
| Other Income                 |    | 3,649     |
| Total Revenues               |    |           |
| Total Revenues               |    | 2,542,552 |
| EXPENSES                     |    |           |
| Administrative               |    |           |
| Management Fees              |    | 11,256    |
| Administrative Salaries      |    | 89,640    |
| Legal and Accounting         |    | 11,679    |
| Other Administrative         |    | 14,088    |
| Total Administrative         |    | 126,663   |
| Services                     |    |           |
| Salaries                     |    | 537,721   |
| Agency Call Out              |    | 787,971   |
| Payroll Taxes                |    | 40,287    |
| Pension                      |    | 13,993    |
| Life/Disability              |    | 4,916     |
| Insurance                    |    | 131,661   |
| Workers Compensation         |    | 13,805    |
| Resident Services            |    | 71,663    |
| Food                         |    | 39,350    |
| Supplies                     |    | 13,437    |
| Other                        |    | 167       |
| Total Resident Services      |    | 1,654,971 |
|                              |    | , ,       |
| Utilities                    |    |           |
| Electricity                  |    | 11,640    |
| Fuel                         |    | 8,069     |
| Water and Sewer              |    | 4,087     |
| Other Utilities              |    | 4,407     |
| Total Utilities              |    | 28,203    |

### SUPPLEMENTARY INFORMATION

# SCHEDULE OF REVENUES AND EXPENSES (Continued)

For the Year Ended September 30, 2024

### MEMORY CARE AT ALLEN BROOK

| Maintenance and Repairs Maintenance Salaries Cleaning and Supplies Maintenance Contracts Trash Removal Snow Removal Miscellaneous Maintenance | 36,072<br>10,056<br>40,056<br>2,358<br>6,855<br>821 |
|---|---|
| Total Maintenance and Repairs   | 96,218  |
| General Expenses Payroll Taxes Property and Liability Insurance Health Insurance Workers Compensation Depreciation                            | 15,420<br>3,264<br>65,784<br>6,048<br>52,147        |
| Total General Expenses  | 142,663   |
| Total Operating Expenses  | 2,048,718   |
| INCREASE IN NET ASSETS  | \$ 493,834  |

# CATHEDRAL SQUARE CORPORATION SUPPLEMENTARY INFORMATION

### SCHEDULE OF REVENUES AND EXPENSES

For the Year Ended September 30, 2024

### **RUGGLES HOUSE**

| REVENUES Tenant Rental Income Rental Assistance Interest Income Other Income | \$ | 85,465<br>87,145<br>1,799<br>5,922    |
|--|----|---------------------------------------|
| Total Revenues   |    | 180,331                               |
| EXPENSES Administrative  |    |                                       |
| Management Fees  |    | 8,760                                 |
| Administrative Salaries  |    | 13,536                                |
| Legal and Accounting Other Administrative                                    |    | 3,804<br>12,580                       |
|  |    | · · · · · · · · · · · · · · · · · · · |
| Total Administrative   |    | 38,680                                |
| Resident Services  |    | 23,039                                |
| Utilities  |    |                                       |
| Electricity  |    | 10,719                                |
| Fuel   |    | 8,055                                 |
| Water and Sewer Other Utilities  |    | 6,500<br>8,893                        |
| Other Othices  | -  | 0,093                                 |
| Total Utilities  |    | 34,167                                |
| Maintenance and Repairs  |    |                                       |
| Maintenance Salaries   |    | 17,832                                |
| Cleaning and Supplies  |    | 7,010                                 |
| Maintenance Contracts  |    | 24,023                                |
| Trash Removal  |    | 3,451                                 |
| Snow Removal   |    | 5,874                                 |
| Miscellaneous Maintenance  |    | 871                                   |
| Total Maintenance and Repairs  |    | 59,061                                |

# CATHEDRAL SQUARE CORPORATION SUPPLEMENTARY INFORMATION

# SCHEDULE OF REVENUES AND EXPENSES (Continued)

For the Year Ended September 30, 2024

### **RUGGLES HOUSE**

| General Expenses                 |                |
|----------------------------------|----------------|
| Property and Liability Insurance | 5,853          |
| Real Estate Taxes                | 7,597          |
| Payroll Taxes                    | 4,164          |
| Health Insurance                 | 17,760         |
| Workers Compensation             | 1,632          |
| Interest Expense                 | 3,954          |
| Depreciation                     | 44,714         |
| Total General Expenses           | <br>85,674     |
| Total Expenses                   | <br>240,621    |
| DECREASE IN NET ASSETS           | \$<br>(60,290) |

### SUPPLEMENTARY INFORMATION

### SCHEDULE OF REVENUES AND EXPENSES

For the Year Ended September 30, 2024

### WHITCOMB TERRACE

| REVENUES Tenant Rental Income Rental Assistance Interest Income Other Income | \$<br>111,383<br>127,740<br>2,773<br>3,272 |
|--|--|
| Total Revenues   | <br>245,168                                |
| EXPENSES Administrative  |  |
| Management Fees  | 15,264                                     |
| Administrative Salaries  | 14,892                                     |
| Legal and Accounting   | 8,206                                      |
| Other Administrative   | <br>7,965                                  |
| Total Administrative   | <br>46,327                                 |
| Resident Services  | <br>16,439                                 |
| Utilities  |  |
| Electricity  | 19,177                                     |
| Fuel   | 6,396                                      |
| Water and Sewer  | 10,712                                     |
| Other Utilities  | <br>329                                    |
| Total Utilities  | 36,614                                     |
| Maintenance and Repairs  |  |
| Maintenance Salaries   | 30,096                                     |
| Cleaning and Supplies  | 4,779                                      |
| Maintenance Contracts  | 41,022                                     |
| Trash Removal  | 3,988                                      |
| Snow Removal   | 8,920                                      |
| Miscellaneous Maintenance  | <br>3,875                                  |
| Total Maintenance and Repairs  | <br>92,680                                 |

### SUPPLEMENTARY INFORMATION

# SCHEDULE OF REVENUES AND EXPENSES (Continued)

For the Year Ended September 30, 2024

### WHITCOMB TERRACE

| General Expenses                 |                |
|----------------------------------|----------------|
| Property and Liability Insurance | 12,850         |
| Real Estate Taxes                | 20,008         |
| Payroll Taxes                    | 4,668          |
| Health Insurance                 | 19,932         |
| Workers Compensation             | 1,836          |
| Depreciation                     | <br>40,279     |
| Total General Expenses           | <br>99,573     |
| Total Expenses                   | 291,633        |
| DECREASE IN NET ASSETS           | \$<br>(46,465) |
|                                  |                |

### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

### For the Year Ended September 30, 2024

|   | Assistance<br>Listing | Federal            |
|---|-----------------------|--------------------|
| Federal Grantor/Pass through Grantor/Program Title  | Number                | Expenditures       |
| <u>U.S. Department of Health and Human Services</u> Passed through State of Vermont, Department of Health: Improving the Health of Americans through Prevention and Management of Diabetes and Heart Disease and Stroke (ID No. 03420-10017, 03420-10360) | 93.426                | \$ 63,277          |
| Medicaid Cluster Passed through State of Vermont, Department of Disabilities Aging and Independent Living: Medical Assistance Program (ID No. 03460-7-2592, 03460-7-2623)   | 93.778                | 561,013            |
| Passed through State of Vermont, Department of Vermont Health Access:   |                       |                    |
| Medical Assistance Program (ID No. 03410-2315-22)  Total Medicaid Cluster   | 93.778                | 145,746<br>706,759 |
| Social Services Research and Demonstration (ID No. 90XP0465-01-02)  | 93.647                | 62,539             |
| Passed through State of Vermont, Department of Vermont Health Access: Health Promotion and Disease Prevention (ID No. 03420-10080,  | 93.988                |                    |
| 03420-10360)  | 93.900                | 50,579             |
| Health Promotion and Disease Prevention (ID No. 03420-10202) Substance Abuse and Mental Health Services Administration  | 93.945                | 27,277             |
| (H79FG001018)   | 93.493                | 481,270            |
| Money Follows the Person Grant (ID No. 43896) Total U.S. Department of Health and Human Services  | 93.791                | 6,514<br>1,398,215 |
| <u>U.S. Department of Housing and Urban Development</u> Older Adult Homes Modification Program (ID No. VTHMR0003-21)  | 14.921                | 222,899            |
| Passed through Vermont Housing and Conservation Board:<br>Home Investment Partnership Program (ID No. 2023-002-003, 2024-034-003)   | 14.239                | 110,166            |
| Passed through City of Burlington, Vermont: Community Development Block Grant   |                       |                    |
| HVAC Improvement (ID No. B-22-MC-50-0001)   | 14.218                | 23,296             |
| Enterprise Community Partners (23SG2865) Farrell Street Senior Housing LP - 202 Refundable Advance (Loan)   | 14.252<br>14.157      | 5,900<br>3,527,800 |
| Essex Senior Housing LP - 202 Refundable Advance (Loan)   | 14.157                | 5,392,200          |
| TSH Two LP - 202 Refundable Advance (Loan)  | 14.157                | 4,543,800          |
| Total U.S Department of Housing and Urban Development   |                       | 13,826,061         |
| Total Expenditures of Federal Awards  |                       | \$15,224,276       |

### NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the Year Ended September 30, 2024

### NOTE 1 - BASIS OF ACCOUNTING

The Schedule of Federal Awards is presented using the accrual basis of accounting. The schedule does not include the unconsolidated limited partnerships. These entities were subject to stand alone compliance and audit requirements as applicable.

### NOTE 2 - RELATIONSHIP TO FINANCIAL STATEMENTS

The information in this schedule is presented in accordance with the requirements of Title 2 *U.S. Code of Federal Regulations (CFR) Part 200.516*. Therefore, some amounts presented in the schedule may differ from amounts presented in, or used in, the preparation of the financial statements.

### NOTE 3 - DE MINIMIS INDIRECT COST RATE

CSC has elected to use the 10% de minimis indirect cost rate per Title 2 *U.S Code of Federal Regulations (CFR) Part 200*.

### SCHEDULE OF FINDINGS AND QUESTIONED COSTS

For the Year Ended September 30, 2024

### **Section I - Summary of Auditor's Results**

| <u>Financial Statements</u>  |   |                 |               |
|--|---|-----------------|---------------|
| Type of auditor's report issued: Internal control over financial reporting: Material weakness(es) identified? Significant deficiency(ies) identified |   | guali<br>☐ yes  | no            |
| not considered to be material weakne   | esses?                                  | yes             | none reported |
| Noncompliance material to financial statem   | nents noted?                            | yes             | ⊠ no          |
| Federal Awards   |   |                 |               |
| Internal Control over major programs: Material weakness(es) identified? Significant deficiency(ies) identified                                       |   | yes             | ⊠ no          |
| not considered to be material weakne   | esses?                                  | yes             | none reported |
| Type of auditor's report issued on compliar major programs:  | nce for                                 | unmod           | <u>dified</u> |
| Any audit findings disclosed that are require reported in accordance with Title 2 <i>U.S. Federal Regulations</i> (CFR) Part 200:516                 | Code of                                 | yes             | ⊠ no          |
| Identification of major programs:  |   |                 |               |
| Assistance Listing Number  | Name of Federal Prog                    | gram or Cluste  | <u>r</u>      |
| 93.778<br>14.157   | Medicaid Cluster<br>202 Refundable Adva | nce             |               |
| Dollar threshold used to distinguish between Type A and Type B programs:   |   | <u>\$ 750,0</u> | <u>000</u>    |
| Auditee qualified as low-risk auditee?   |   | ⊠ yes           | no            |
| Section II - Financial Statement Findings  |   |                 |               |
| None.  |   |                 |               |
| Section III - Federal Award Findings and C   | Questioned Costs                        |                 |               |
| None.  |   |                 |               |



INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors
Cathedral Square Corporation

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Cathedral Square Corporation, which comprise the consolidated statement of financial position as of September 30, 2024, and the related consolidated statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated January 20, 2025.

### **Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Cathedral Square Corporation's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Cathedral Square Corporation's internal control. Accordingly, we do not express an opinion on the effectiveness of Cathedral Square Corporation's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Cathedral Square Corporation's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Certified Public Accountants

January 20, 2025 South Portland, Maine



## INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR ITS MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors
Cathedral Square Corporation

### Report on Compliance for the Major Federal Program

### Opinion on the Major Federal Program

We have audited Cathedral Square Corporation's compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on Cathedral Square Corporation's major federal program for the year ended September 30, 2024. Cathedral Square Corporation's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Cathedral Square Corporation complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended September 30, 2024.

### Basis for Opinion on the Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Cathedral Square Corporation and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for the major federal program. Our audit does not provide a legal determination of Cathedral Square Corporation's compliance with the compliance requirements referred to above.

### Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Cathedral Square Corporation's federal program.

#### Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Cathedral Square Corporation's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Cathedral Square Corporation's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Cathedral Square Corporation's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Cathedral Square Corporation's internal control over compliance relevant to the
  audit in order to design audit procedures that are appropriate in the circumstances and to test and report on
  internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of
  expressing an opinion on the effectiveness of Cathedral Square Corporation's internal control over compliance.
  Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

### **Report on Internal Control Over Compliance**

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Certified Public Accountants

January 20, 2025 South Portland, Maine